



CCT Enterprise Client Management (3 Days)

Delivery method

Scheduled Instructor-led Classroom Training

Audience

For consultants with Galileo experience, this course demonstrates how to make the most of client management features in CrossCheck Travel, our leading mid to back office accounting and client management system.

During the course participants will gain an understanding of the complete end-to-end sales process integrating Galileo Desktop and CrossCheck Travel.

Pre-requisites

Before registration of this course it is compulsory to complete the following tutorial modules 1 to 4.

[Link to tutorial modules](#)

For consultants with Galileo experience, this course demonstrates how to make the most of client management features in CCT Enterprise. Participants will gain an understanding of the complete end-to-end sales process integrating Galileo Desktop and CCT Enterprise.

- Current certificate of training (within previous 12 months) for a Galileo training course.
- Significant understanding of industry terminology and procedures.
- Significant computer literacy, including familiarity with common MS Windows™ keyboard and mouse commands.
- Significant knowledge of IATA geography, airport and city codes required.

Course Value*

AUD 660.00 or NZD 660.00

* Current Galileo subscribers have a training allocation built into subscriber agreement.

Course Objectives

Key topics covered in this course:

- Creation of Client and Trip files.
- Link process with Client, Trip and Debtor files.
- Client file upload / download process to create a Trip file.
- Quick Trip functionality.
- Fundamental Trip file accounting functions.
- Accounting for Fees in Crosscheck Travel.
- Issue Trip file documentation.
- Create important notes and Action items.

