

Virtual CCT Enterprise Corporate Hierarchy (90 Minutes)

Delivery method

Scheduled Instructor-led Virtual Training.

Virtual classes are scheduled at a range of times to suit customers across different time zones. The start times are quoted in the course title are **always Australian Eastern Standard or Summer Time (Sydney / Melbourne time)**.

Audience

This is an optional course for agents interested in using new Debtor Hierarchy/Corporate workflows and features in CCT Enterprise. These new features will generally only benefit agencies who primarily deal with corporate clients.

This course is also only suitable for users who are upgrading from CCT 3.1 to CCT Enterprise Version 9.0 or above.

Pre-requisites

- Completion of the CrossCheck Travel Client and Account Management courses
- Installed (or due to be installed) on CCT Enterprise Version 9.0 or higher
- Access to the Internet and a phone (preferably with mute functionality)
- Have knowledge of:
 - CCTE Supervisor Settings
 - Current CCTE Debtor Workflows/Invoicing/Reports

Course Value*

AUD 110.00 or NZD 110.00

* Current Galileo subscribers have a training allocation built into subscriber agreement.

Course Objectives

Upon completion of this course consultants will be familiar with the Corporate functionality enhancements of Cross Check Travel Enterprise.

Key topics covered in this course:

- Setting up CCTE for Corporate Workflows
- How to create Company Structures
- Association of Client Profiles to Company Structures
- Association of Corporate GDS bookings to Company Profiles
- Association of Trip Files to Company Structures
- Invoicing