

## Travelport Travel Commerce Platform privacy policy for the GDS

Welcome to this **Travelport** website. We at Travelport recognize the importance of protecting the privacy of personal data or personally identifiable information (“**Personal Information**”) about the individual travelers that we process in the global distribution systems of our Travel Commerce Platform and about the users and visitors of our website. The following **Privacy Policy** discloses what information we gather, how we use it, and how to correct or change it. Please note, however, that we may update and amend this Privacy Policy from time to time. At Travelport, we want to give you an understanding about how we collect your information and the use we make of it in the course of our business.

### **Travelport’s Travel Commerce Platform**

Travelport recognizes that many countries have adopted laws that apply to Personal Information about individual travelers that we process in the global distribution systems (“**GDS Personal Information**”) of our Travel Commerce Platform, including our Apollo™, Galileo™, and Worldspan™ global distribution systems. We refer to each of these systems as a “Travelport GDS”. This section of our Privacy Policy describes how we collect, use, store and process GDS Personal Information. This section of our Privacy Policy applies globally except where a more specific policy is required by national requirements, such as Russia ([click here](#) to view our privacy policy for Russian points of sale).

This section of our Privacy Policy does not cover how travel providers, such as an airline, car rental company, or a hotel (a “**Travel Provider**”), handle Personal Information. It also does not cover the Personal Information activities of a travel agency or other company that subscribes to a Travelport GDS (a “**Subscriber**”) ([click here](#) to view our business partner’s privacy policy). It also does not include Personal Information about users obtained through our public websites ([click here](#) to view the privacy policy for Travelport websites). We recommend that travelers should carefully review the privacy policies of their Travel Providers and Subscribers. The diagram below illustrates our function in the purchase of travel.

As illustrated in the graphic below, our Travel Commerce Platform is a technology infrastructure used for the distribution of travel services. Many travelers engage traditional or online travel agencies, known in our industry as Subscribers, for assistance in managing their travel. Subscribers use the GDS component of our Travel Commerce Platform to identify and price travel alternatives and to purchase the traveler’s selection. We then advise the relevant Travel Providers about the sale of their services.



### International transfers of GDS personal information

Travelport does most of its processing of GDS Personal Information in Travelport data centers located in the United States of America, a country that may not offer the same level of statutory protection for your Personal Information as your home country.

Your Personal Information will be sent to Travel Providers that you select for your travel. These Travel Providers may be located in a country that may not offer the same level of statutory protection for your Personal Information as your home country.

### European Data Protection

We recognize that the European Union (EU) and Switzerland have data protection laws. The EU and the Swiss requirements restrict the transfer to the United States of Personal Information about Europeans, unless there is “adequate protection” for such information when it is received in the United States.

To address this restriction as applied to GDS Personal Information about European Travelers, Travelport complies with the US-EU and US-Swiss Safe Harbor program (“**Safe Harbor**”) and has implemented the European Commission’s model contracts within the Travelport group. For these purposes, a “**European Traveler**” is a traveler whose personal data is entered by a Travelport GDS Subscriber located in the EU or Switzerland, regardless of the traveler’s nationality, residence, or location.

Although we take seriously the personal data of all travelers, our participation in Safe Harbor and our model contract implementation benefits European Travelers and does not cover travelers using a Subscriber located outside of the EU and Switzerland.

To learn more about the Safe Harbor program, and to view Travelport’s certification, please visit <http://www.export.gov/safeharbor/>.

To learn more about model contracts, please visit [http://ec.europa.eu/justice/data-protection/international-transfers/transfer/index\\_en.htm](http://ec.europa.eu/justice/data-protection/international-transfers/transfer/index_en.htm).

### Collection, use and disclosure

Travelport obtains GDS Personal Information when a Travel Provider or a Subscriber submits such data to a Travelport GDS. We also receive GDS Personal Information when an individual traveler submits data to us directly; however, this occurs only in limited circumstances. The types of GDS Personal Information that we obtain is the typical information that you provide when you travel.

This includes:

- name,
- date of birth,
- gender,
- postal address,
- e-mail address,
- telephone number,
- credit card and payment information,
- travel and accommodation details,
- passport information, and
- special travel requests, such as a request for a wheelchair or a special meal.

### **We use GDS Personal Information to:**

- process travel bookings,
- provide Subscribers and Travel Suppliers with access to travel information,
- make and change travel reservations,
- perform billing and accounting functions related to the travel,
- perform internal business processes (such as testing and quality assurance), and
- issue tickets and other travel-related documents on behalf of travelers.

We disclose GDS Personal Information to Travel Providers and Subscribers, as well as to the processors that act on their behalf, to carry out these activities and to help perform the underlying contracts with travelers.

We also disclose GDS Personal Information to vendors that perform functions on our behalf, including suppliers of software development services, business processing service providers, contact center service providers, training service providers, and computer maintenance providers. We require such vendors to maintain appropriate protections for GDS Personal Information and to only process such data in accordance with our instructions.

We may also process and disclose GDS Personal Information as required by law, subpoena, or regulation; when requested by government or law enforcement authorities; for credit card processing, authentication, and fraud prevention; or as otherwise required or permitted by law. We do not sell GDS Personal Information for purposes of allowing third parties to conduct direct marketing for their own products or services.

## Data security and integrity

Travelport maintains reasonable measures to protect GDS Personal Information from loss, misuse, and unauthorized access, disclosure, alteration and destruction. Travelport also takes reasonable steps – to the extent reasonably possible in the context of our role as an intermediary between Travel Providers and Subscribers – to keep GDS Personal Information accurate, current, complete, and reliable for its intended use.

## Data retention

Travelport retains GDS Personal Information no longer than is necessary to comply with legal obligations and to fulfill legitimate business and compliance purposes.

### De-personalized data

Travelport analyzes, uses, discloses, and processes statistical and other data in de-personalized form that Travelport obtains or generates in connection with its Travelport GDS business. This data is used to identify trends and other activities in the travel industry.

## Information from minors

Travelport GDS services are not intended for use by minors. We do not knowingly collect GDS Personal Information from any minor child.

## Data access and correction requests and other questions

Travelers should direct any requests relating to their own GDS Personal Information, or any other privacy questions, to Travelport at [privacy@travelport.com](mailto:privacy@travelport.com) or to the Privacy Officer at the addresses specified below. In practice, travelers may first wish to contact their Travel Providers or Subscriber, because that might be the most efficient means of addressing any issues. Travelport retains the right to use reasonable measures to authenticate the identity of any traveler who requests access to their GDS Personal Information or otherwise raises any questions. In addition, if any European Traveler experiences an issue regarding GDS Personal Information that the European Traveler cannot resolve directly with Travelport, such traveler may contact their local data protection authority for further information.

If you do not consent to the data use described in this policy, you may choose not to use a Subscriber's services.

Inquiries may be directed to:

Travelport  
One Axis Park, 10 Hurricane Way  
Langley, Berkshire SL3 8AG  
United Kingdom  
Attention: Privacy Officer/Legal Dept  
T: +44 (0) 1753 288000  
F: +44 (0) 1753 288001

OR

Travelport  
300 Galleria Parkway  
Atlanta, Georgia 30339  
USA  
Attention: Privacy Officer/Legal Dept  
T: +1 770-563-7400  
F: +1 770-563-7878

Once we receive your inquiry we will investigate the matter and respond to you promptly. We will endeavor to do this within 10 days. If this is not possible, we will endeavor to contact you and let you know about a revised timeframe.

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### **Publication and effective date**

This policy is published by Travelport, LP on behalf of the Travelport group companies. Travelport, LP is a Delaware USA limited partnership with its principal place of business located at 300 Galleria Parkway, Atlanta, Georgia 30339, USA, T: +1 770-563-7400, F: +1 770-563-7878. We may update this policy from time to time and will post a prominent notice to inform users about significant changes.

Effective Date: This policy was last updated on 1 January, 2016.